

Neillsville Historic Preservation Commission

Application for Certificate of Appropriateness

Historic Preservation Commission

The Historic Preservation Commission (HPC) is a City of Neillsville commission whose purpose and intent is the protection, enhancement, and preservation of elements of the City's cultural, social economic, political and architectural history. The main avenue that the HPC uses to accomplish its purpose is the establishment of a Local Historic Landmark list. This list is a voluntary list of private property created by the HPC. Protection and enhancement efforts are done in coordination between the HPC and the property owners. Before a property that is listed as a local historic landmark can have work done on the exterior, a Certificate of Appropriateness needs to be issued by the HPC. There are multiple reasons for this process. The HPC can help guide you to resources for funding and design. It can also help preserve the historic nature of a structure before it has been damaged.

A full explanation of the intent, definitions, criteria, powers, duties and procedures are listed in Chapter 3, section 1-3 of the Neillsville Ordinances. As outlined in Sec. 1-3-5(b)5 ordinary maintenance and repairs may be undertaken without a Certificate of Appropriateness provided the work involves repair to existing features or replacement of elements of a structure with pieces identical in appearance and provided the work does not change the exterior appearance of the structure and does not require a building permit.

Application

On page 2 is an application for a Certificate of Appropriateness. The Certificate of Appropriateness issued will only cover the work listed on this application, so list all work being done. If needed, you can attend a HPC meeting for help with your work plan. The City Clerk can supply the date for the next meeting.

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Applicant Name _____ Date _____

Name and Address of Historic Structure

List the proposed work below. Mention which parts of the building will be affected; work to be done and any pertinent details (i.e. materials, techniques, etc.). Photographs of work site will be helpful. Use extra pages if needed. This work plan will be kept on file at City Hall in the Historic Commission archives.

Date HPC meeting discussed _____

Certificate granted y/n _____